

# Lincoln County Power District No. 1

## Pioche, Nevada

The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD) was duly held in the office of the District at Caselton, Nevada on September 8, 2014 at 9:00 AM.

Notice of the meeting and agenda were posted at the following locations on September 2, 2014 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

Vice President Ed Wright called the meeting to order at 9:00 AM.

The following were present: Vice President Ed Wright, Board Members Bob Rollins, Lee Mathews, General Manager Dave Luttrell, Office Manager Garry McBride, Staff Engineer Kyle Donohue, Construction Manager John Condie, and Clerk Louise Carlson. Also, present from the public were Dylan Frehner and Shane Manuele from Panaca.

President John Christian, and Board Member Mike Fogliani were absent.

**A. Conformance to the Nevada Open Meeting Law:** Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

**B. Public Comments:** There were no public comments.

**C. Review and act upon the minutes of meetings held on August 11, 2014: (Possible Action)** Bob Rollins made a motion to approve the minutes as written. Lee Mathews seconded the motion. The motion passed by unanimous vote.

Vice President Ed Wright ruled to take item F next on the agenda.

**F. Web Site Demonstration: (Discussion)** Dave Luttrell explained to the Board that staff wanted more flexibility to update the website when necessary and the ability to control costs by maintaining the website with District staff rather than with a contractor. After comparing different web development software, staff went with the web software available from Touchstone. Several months of work has resulted in a new website. The address is the same, [www.lcpd1.com](http://www.lcpd1.com), and it is currently up and running. Dave presented the website, showing the ease of navigation and discussed new items.

**D. Financial Statements for the Years Ended May 31, 2014 and 2013 and Auditor's Report: (Possible Action)** Wayne Everett presented the audit to the Board. He explained in detail the financial statement, balance sheet, net utility plant, total assets, operations, retirements, and depreciation. There was some discussion about Coyote Springs (CS) work orders and bank reconciliation. Bob Rollins made a motion to approve the auditor's report once the date on page one has been corrected. Lee Mathews seconded the motion. The motion passed by unanimous vote.

**E. Benefit Committee Proposed Insurance Plan for 2015: (Possible Action)** Dave Luttrell stated that during the wage negotiations with employees, the Board created a Benefits Committee that consisted of Board members and employees. This is the proposal developed by that committee, which involves a change to a high deductible health insurance plan in conjunction with a company sponsored Health Reimbursement Account (HRA). Dave went through the proposal in detail explaining the costs, risks, and savings to the company and the employees. He explained how the HRA will work in order to offset the increase in the employee's deductibles and out of pocket expenses. He reviewed the expected savings that would result and the proposed use of a portion of those savings for life, long-term disability, and travel insurances for the employees. He also discussed the balance of savings that would then be seen by the District and by the employees. The Board talked about claims history over the last five years, possible worst-case scenarios, and the cap on employee's personal HRA accounts, allowing a pooling system for the employees to reduce

risks, and the need for reconstituting a new health committee in the spring of 2015 to review how the plan is working for both the District and for the employees. Lee Mathews made a motion to approve the proposed insurance and HRA plan for 2015. Bob Rollins seconded the motion. The motion passed by unanimous vote.

**G. General Manager's Report: (Discussion)** Dave Luttrell discussed the following with the Board:

- Truck #5 (line truck), and #9 (the old derrick) are posted in the paper and website for sale. The bids close 9/26.
- Lee Mathews will attend the Nevada Rural Electric Association (NREA) annual meeting with staff this week.
- Lighting caused the mainline outage. Crews will patrol it next Wednesday.
- Received bids for poles for the next section of the mainline project. Bids were received after the agenda was posted, and the bids exceed the General Manager's purchasing authority. Dave asked if there were any objection if staff proceeded to award the bid for poles to the lowest bidder and to review the process with the Board at the next Board meeting for formal ratification of the action. There were no objections.

**H. Construction and Maintenance Manager's Report: (Discussion)** John Condie was working on the line in Caselton, Dave Luttrell discussed the following with the Board:

- Cutting over to the energized underground circuit in Caselton today, and tomorrow reconfiguring the overhead tap and putting in switches on the overhead line.
- Crews performed custom work at Echo Canyon, and installed a new service in Panaca.
- Replaced all single-phase manual read meters in Rachel with radio read meters.
- Terex completed an extended maintenance to take care of safety issues on truck #7, #77, and #9.

**I. Engineering and Operations Report: (Discussion)** Kyle Donohue discussed pole mapping with the Board. He then discussed the following:

In Operations:

- Pat is busy converting the communication system to DNP3 protocol.

In Engineering:

- Kyle completed design of the overhead tap and switches for the underground service to Caselton.
- He is also working on designs for the rebuild of 10 miles of the mainline that will need 80 poles.
- The Union Pacific Railroad (UPRR) project is continuing as planned.

**J. Financial Reports: (Discussion)** Missy Cheeney passed out month end reports for 8/31/14. The Board discussed the reports.

**K. Director's Comments: (Discussion)** Bob Rollins stated that he will be absent for October's Board meeting.

**L. Future Agenda Items: (Discussion)** There were no future items discussed.

**M. Public Comment:** Dylan Frehner introduced his new associate Shane Manuele from Las Vegas.

**N. Adjournment:** Lee Mathews made a motion to adjourn the meeting. Bob Rollins seconded the motion. The motion passed by unanimous vote.

Meeting adjourned at 10:25 AM.

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John Christian, President

Attest:

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Dave Luttrell – Secretary