

# Lincoln County Power District No. 1

## Pioche, Nevada

The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD) was duly held in the office of the District at Caselton, Nevada on January 12, 2015 at 9:00 AM.

Notice of the meeting and agenda were posted at the following locations on January 6, 2015 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

Vice President Ed Wright called the meeting to order at 9:00 AM.

The following were present: Vice President Ed Wright, Board Members Bob Rollins, Mike Fogliani, Lee Mathews, and Dylan Frehner, General Manager Dave Luttrell, Office Manager Garry McBride, Staff Engineer Kyle Donohue, Construction Manager John Condie, and Clerk Louise Carlson.

**A. Conformance to the Nevada Open Meeting Law:** Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

**B. Public Comments:** There were no public comments.

**C. Review and act upon the minutes of meetings held on December 8, 2015: (Possible Action)** Mike Fogliani made a motion to approve the minutes as written. Bob Rollins seconded the motion. The motion passed by unanimous vote.

**D. Election of Power District Officers: (Possible Action)** Dave Luttrell informed the Board that there are 3 officer positions that must be appointed each year; President, Vice President, and Secretary. Mike Fogliani nominated Ed Wright for President, Lee Mathews for Vice President, and Dave Luttrell for Secretary. Bob Rollins seconded the motion. Lee Mathews nominated Mike Fogliani for Vice President. The motion fell for lack of second. The first motion made by Mike Fogliani passed by a unanimous vote.

**E. Appoint of Board Members to Committees and Associations: (Possible Action)** Dave Luttrell described the different committees and associations that require Board participation. These are the benefits committee, Nevada Rural Electric Association (NREA), and Silver State Energy Association (SSEA). He explained how often they meet and who is currently serving on them. Ed Wright stated that he wants to stay on the SSEA, and questioned how often the Board members on the benefit committee must be changed. Dave indicated the current policy allows Board members to serve for two years. There was some discussion about the committees. Lee Mathews nominated Dylan Frehner to be on the benefit committee with Ed Wright, and all other committees and associations to stay the same. Bob Rollins seconded the motion. The motion passed by a unanimous vote.

**F. Consideration of Resolution 2015-01, Certificate of Appreciation for John Christian: (Possible Action)** Dave Luttrell mentioned that although John Christian did not want anything done for him, following the last Board meeting, staff had made a plaque and prepared a resolution to commend him for his service. Dave read the resolution to the Board. There was some discussion about how to present these to John Christian, and about getting a picture for the paper. Mike Fogliani made a motion to approve Resolution 2015-01 and to authorize Ed and Dave to present John with the Resolution and the plaque. Dylan Frehner seconded the motion. Lee Mathews suggested we try to get John to a dinner in his honor. Based on John's expressed reservations, it was agreed staff will try and schedule a joint lunch with the telephone company to celebrate completion of the many joint LCPD and LCTS projects as well as to honor John. The motion passed by a unanimous vote.

**G. Consideration of Policy Power-07, Cost Responsibility for Electric System Extensions: (Possible Action)** Dave Luttrell gave a lengthy history of the Power District's line extension policy to the Board. He then discussed the draft policy being proposed which would require that line extensions be funded by the customer requesting service with an upfront payment or, in certain limited situations, with financing of the line extensions by LCPD. Dave explained conditions in the draft policy regarding interest rates, term of financing, security deposits, liens and other criteria that would apply in LCPD provided financing. After some discussion about new versus established communities, customer's good credit or the required deposit, terms and interest rates, debt cap, and existing debt left on current line extensions, Lee Mathews made a motion to approve Policy Power-07, Cost Responsibility for Electric System Extensions and to have such policy replace and supersede any prior policy regarding funding of line extensions. Bob Rollins seconded the motion. The motion passed by a unanimous vote.

**H. Consideration of NISC Software and Service Agreement: (Possible Action)** Dave Luttrell explained that last month the Board selected NISC to provide the new Power District with utility enterprise software based on a multi-month review and selection process. Dave then reviewed highlights of the proposed contract with NISC. Dave explained that once the contract is signed by both parties, the process starts with staff issuing a purchase order. There was some discussion about NISC being a cooperative organization, time frame for implementation, total cost in implementation, third parties, the need for a new computer policy, licensing, future upgrades, and price increase history. Bob Rollins made a motion to approve the NISC software and Service Agreement. Dylan Frehner seconded the motion. The motion passed by a unanimous vote.

**I. General Manager's Report: (Discussion)** Dave Luttrell discussed the following with the Board:

- Finished and sent out the end of the year report.
- Continuing discussions with Solventix USA, a solar plant proposed at Toreson in Rachel.
- OSHA changed regulations that will be effective April 2015 regarding clothing, training, and fall protection.
- There is a vacancy on the Colorado River Commission (CRC) Board and local names have been submitted.
- Ed Lubbers has been engaged to deal with Union Pacific Railroad (UPRR) contracts. He is in the final stages of retirement and will use staff attorneys from Fennemore and Craig to deal with this. Over the next few months LCPD will be looking for a new general counsel.

**G. Construction and Maintenance Manager's Report: (Discussion)** John Condie discussed the following with the Board:

- Removed the old Prince line.
- Installed LCTS fiber to Caselton.
- Finished the Cleary building.
- Lots of irrigation disconnects.
- Maintenance on the Meadow Valley and Gold Springs lines.
- Installed radio meters on the mainline and Rachel routes.
- Took Lincoln County Telephone System (LCTS) to Highland in the snow cat.

**H. Engineering and Operations Report: (Discussion)** Kyle Donohue discussed the following with the Board:

In Operations:

- Filtering transformers and taking oil samples including Overton Power substation.
- Problem with birds at the Mesa Substation.
- Worked on Alamo Power's south substation communication.
- Upgraded the Meadow Valley line.

In Engineering:

- Installed a reclosure on the Meadow Valley Line near the Morris substation.
- Working on the Meadow Valley line right of way with Bureau of Land Management (BLM).
- Designing a service for the Pozzolan plant.
- On the UPRR project will meet tomorrow with Cooper Power regarding a planned voltage regulator and have been meeting with residents of Barclay and Tacoma regarding service.
- Creating written standards for the engineering side of NISC.
- Material continuing to arrive for the mainline project.
- Working on the planned solar project on the Panaca property.

**I. Financial Reports: (Discussion)** Missy Cheeney passed out month end reports for 12/31/2014. The Board discussed the reports.

**J. Director's Comments: (Discussion)** there was some discussion about interest in the DC trip, APD relationship, and copper thefts.

**K. Future Agenda Items: (Discussion)** None.

**L. Public Comment:** There were no public comments.

**M. Adjournment:** Lee Mathews made a motion to adjourn the meeting. Mike Fogliani seconded the motion. The motion passed by unanimous vote.

Meeting adjourned at 11:05 AM.

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Ed Wright, Vice President

Attest:

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Dave Luttrell – Secretary