

Lincoln County Power District No. 1

Pioche, Nevada

The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD) was duly held in the office of the District at Caselton, Nevada on March 9, 2015 at 9:00 AM.

Notice of the meeting and agenda were posted at the following locations on March 3, 2015 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

President Ed Wright called the meeting to order at 9:00 AM.

The following were present: President Ed Wright, Vice President Lee Mathews, Board Members Bob Rollins, Mike Fogliani, and Dylan Frehner, General Manager Dave Luttrell, Office Manager Garry McBride, Operations Manager Pat Gloeckner, Engineer Kyle Donohue, Construction Manager John Condie, and Clerk Louise Carlson.

A. Conformance to the Nevada Open Meeting Law: Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

B. Public Comments: There were no public comments.

C. Review and act upon the minutes of meetings held on February 8, 2015. (Possible Action) Bob Rollins made a motion to approve the minutes as written. Bob Rollins seconded the motion. The motion passed by unanimous vote.

D. Review and Act on Proposals for Solar PV Materials for the Phase I Solar Project. (Possible Action) Dave Luttrell updated the board on funding for phase 1 on the solar project. He discussed the budgeted costs and the secured and unsecured grants with a potential risk. Kyle Donohue presented a slide show which offered an overview of the project showing where it will be. He also explained how the project will work with arrays and string inverters supplying a distribution panel with a meter. Solar output will be delivered to the Panaca Substation for integration into the District's electric system. Kyle described the communications design, warranty, efficiency, installation labor, and seasonal adjustments. There was some discussion about insurance, maintenance, and security. Dave Luttrell reviewed with the board that this project will be open to the District's customers to purchase shares. One share will equal 1 kW of installed capacity and associated energy generated. Kyle reviewed bids received for the solar project materials and recommended purchase from Civic Solar for \$117,011.60. Mike Fogliani made a motion to purchase the materials for phase 1 of the solar project as recommended by staff. Bob Rollins seconded the motion. Dylan Frehner asked about the process to solicit bids. Dave Luttrell reviewed the process that was used to solicit quotes from several technically qualified suppliers. The motion passed with four yeas and one nay.

- E. Meeting with Pat Gloeckner in Regard to Labor negotiations Pursuant to NRS 288.220. (Closed Session)** Bob Rollins made a motion to close the session. Lee Mathews seconded the motion. The motion passed by unanimous vote.
- F. Review and Act on Matters Relating to Agenda Item E, Closed Session. (Possible Action)** Mike Fogliani made a motion to open the meeting. Lee Mathews seconded the motion. The motion passed by unanimous vote. Ed Wright stated that the board would accept Pat Gloeckner's intent to retire June 2, 2018 and in accordance with the District's current employee policy No. 3.10, the board will buy one year of service in NVPERS for his service. Ed indicated no action was necessary regarding the closed session.
- G. Organizational Planning Workshop. (Possible Action)** Dave Luttrell explained to the board that Pat Gloeckner is not the only employee that will be retiring in the near future. Within about seven years, all of the District's senior staff will retire. Dave explained that the board needs to begin thinking about this transition. Dave provided his preliminary thoughts and recommendations, including a draft organizational chart. The board discussed current wages, current and new job descriptions, and wage ranges. It was agreed upon to continue the discussion and planning for the expected future staff changes.
- H. Review and Discuss Material Sales Policy. (Discussion)** Dave Luttrell informed the board of current policy of selling inventory to the public with a 25% markup on cost, and the recent situation that happened due to this policy. There was some discussion about other utilities, sales tax issues, farmers, and ranchers. The board agreed to put this item on the agenda for the next meeting as an action item.
- I. General Manager's Report. (Discussion)** Dave Luttrell discussed the following with the board:
- The local writer who provided articles for our Ruralite magazine is gone and we will now advertise for a new person.
 - The Nevada legislature is now in session and there is a bill proposed to change the budgeting and hiring process for the Colorado River Commission (CRC). LCPD and OPD are working to amend the bill to get representation on the CRC board.
 - The next National Rural Electric Association (NREA) meeting is April 9 through 10 in Carson City and would like a Board member to attend with Dave Luttrell.
 - Recommending to not attend the NRECA legislative conference in Washington D.C. this year due to finances.
 - LCPD has been invited to present to BLM in Ely on working with the rural utilities during wildland fires in April.
 - The Eastern Nevada Transmission project was discussed at the Silver State Energy Association (SSEA) meeting in Las Vegas last week attended by Dave Luttrell and Ed Wright.
- J. Construction and Maintenance Manager's Report: (Discussion)** John Condie discussed the following with the Board:
- Completed Panaca Underground project and extended the line with the extra wire.
 - Beginning the Mainline project.
 - Crews have been busy energizing irrigation pumps.
 - Performed maintenance on the North Panaca line.
 - Took United States Air Force (USAF) to Highland.
- K. Engineering and Operations Report: (Discussion)** Kyle Donohue discussed the following with the Board:

In Operations:

- Performing maintenance and collecting oil samples at the Tortoise substation.
- Installed a new recloser and radio below 1001 Ranch on SCADA.
- Made some relay setting changes on Mainline and Antelope.
- Getting ready to try radios at other places.

In Engineering:

- Working on the Mainline rebuild.
- Getting Panaca solar project material set.
- Inspecting the cable that Union Pacific Rail Road (UPRR) started pulling.
- Will meet on April 20th with Barclay customers.
- Designing the Pozzolan project for Steven Klomp.
- The Sonnenberg Pearlite expansion project is moving forward.
- The Panaca underground project is completed.
- Designing a communication site in Coyote Springs for Nevada Department of Transportation (NDOT).

L. Financial Reports. (Discussion) Missy Cheeney passed out month end reports for 2/28/2015. The Board discussed the reports.

M. Director's Comments. (Discussion) Ed Wright commented how much he appreciates the progress the district has made and thanked Dave Luttrell for his direction.

N. Future Agenda Items. (Discussion) Conference call on Friday at 9:00 AM. .

O. Public Comment: There were no public comments.

P. Adjournment: Bob Rollins made a motion to adjourn the meeting. Lee Mathews seconded the motion. The motion passed by unanimous vote.

Meeting adjourned at 11:35 AM.

Ed Wright, President

Attest:

Dave Luttrell - Secretary