

# Lincoln County Power District No. 1

## Pioche, Nevada

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The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD or District) was duly held in the office of the District at Caselton, Nevada on November 9, 2015 at 9:00 AM.

Notice of the meeting and agenda were posted at the following locations on November 3, 2015 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

President Ed Wright called the meeting to order at 9:00 AM.

The following were present: President Ed Wright, Board Members Mike Fogliani and Bob Rollins; General Manager Dave Luttrell, Administrative Manager Garry McBride, Engineer Kyle Donohue, and Clerk Louise Carlson.

Vice President Lee Mathews and Board Member Dylan Frehner were absent.

**A. Conformance to the Nevada Open Meeting Law:** Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

**B. Public Comments:** There were no public comments.

**C. Minutes of Meeting Held on October 12, 2015:** Mike Fogliani made a motion to approve the minutes. Bob Rollins seconded the motion. The motion passed by unanimous vote.

**D. Review and Act on 2016 Capital Budget and review and discuss 12 Year Capital Plan (Possible Action):** Dave Luttrell explained that the 2016 Capital Budget is the only thing that needs approval. He went through the budget in detail with the Board explaining each category, item and cost. There was a lot of discussion about future solar projects, new building plans, the purchase of a fault locator, and the Mainline rebuild. Bob Rollins approved the 2016 Capital Budget. Mike Fogliani seconded the motion. The motion passed by unanimous vote.

**E. Review and Act on Fiscal Responsibility Policy 15-03 (Possible Action):** Dave Luttrell informed the Board that NISC is up and running on the financial side. Customer care will go live in January, and Mapping in February. This system is changing the way we do our payments. Currently the district is under a two signature word of mouth policy. Staff is proposing a written policy that will authorize staff to receive and send a variety of payments including ACH, EFT. Changes have been made to banking that will better handle these options. There was some discussion about banking options. Mike Fogliani made a motion to approve Policy 15-03. Bob Rollins seconded the motion. The motion passed by unanimous vote.

**F. Review and Act on possible development of a document retention policy (Possible Action):** Dave Luttrell explained that our new software has a document vault ability and the district needs to create a retention policy that will have to be sent to the State for approval. Mike Fogliani made a motion to proceed creating a document retention policy with legal counsel. Bob Rollins seconded the motion. The motion passed by unanimous vote.

**G. General Manager's Report (Discussion):** Dave Luttrell discussed the following with the Board:

- First meeting with PPU is December 4. Will focus on capital budget, pole test report, and code violations. Draft report target is April.
- BLM has transferred some land under the LC Lands Act around Kershaw Ryan which affect our lines and Right of Ways.
- There was a fire in Rainbow Canyon on our line caused by Narconon resident.
- Meeting scheduled tomorrow with CPU, PPU, and Carefree to install solar on all carefree properties.
- Continuing to work with OPD on the Hoover pool.
- Draft of Hoover contract between CRC and LCPD this month.
- Started recruiting students for next year's Youth Tour.

**H. Construction and Maintenance Manager's Report (Discussion):** Dave Luttrell stated that John Condie is on vacation. Dave Luttrell discussed the following with the Board:

- Crews will push to get as much done as possible on the mainline project in the next two weeks.
- Last snowstorm caused power outage in Panaca and Eagle Valley due to downed trees.
- Previous snowstorm caused damage on Mt Ella.

**I. Engineering and Operations Report (Discussion):** Kyle Donohue discussed the following with the Board:

- Busy working on storm damage.
- Regulators sent off to be fixed caused by Narconon vandalism.
- Right-of-Way for the Coyote Springs communication site received okay from BLM.
- Two more services left to install on the UPRR line.
- Continuing to some miscellaneous meter change outs.

**J. Financial Report. (Discussion):** Missy Cheeney passed out the check register report for month ending 9/30/2015. She explained the new format from the new software. The Board reviewed the reports.

**K. Director's Comments. (Discussion):** Ed Wright thanked crew for help loading poles.

**L. Future Agenda Items. (Discussion):** There were no future agenda items.

**M. Public Comment:** There were no public comments.

**N. Adjournment:** Meeting adjourned at 10:35 AM.

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Ed Wright, President

Attest:

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Dave Luttrell – Secretary