

**Lincoln County Power District No. 1  
Pioche, Nevada**

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The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD or District) was duly held in the office of the District at Caselton, Nevada on May 14, 2018 at 1:00 PM.

Notice of the meeting and agenda were posted at the following locations on May 8, 2018 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

President Ed Wright called the meeting to order at 1:00 PM.

The following were present: President Ed Wright, Vice President Lee Mathews, and Board Members Bob Rollins, Ken Dixon, General Manager Dave Luttrell, Administrative Manager Garry McBride, Engineering and Operations Manager Kyle Donohue, Construction Manager John Condie, and Clerk Louise Carlson. Also present was Ken Maxwell from Alamo Power.

Trustee Dylan Frehner was absent.

- A. Conformance to the Nevada Open Meeting Law:** Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.
  
- B. Public Comments:** There were no public comments.
  
- C. Minutes of Meeting Held on April 3, 2018 (Possible Action):** Lee Mathews made a motion to approve the minutes as written. Bob Rollins seconded the motion. The motion passed by unanimous vote.
  
- D. Certificate regarding organizational structure and solvency to support financing through National Rural Utilities Cooperative Finance Corporation National Rural Utilities Cooperative Finance Corporation (CFC) (Possible Action):** Dave Luttrell stated the Board approved these documents at the April 3 Board meeting subject to resolution of minor legal concerns. To satisfy both CFC and the Power District general counsel, a certificate stipulating the formation and existence of the district and executed by the Board President and Vice President will become part of the official financing documentation with CFC. Ken Dixon made a motion to approve the certificate regarding the organizational structure and solvency to support financing through CFC. Bob Rollins seconded the motion. The motion passed by unanimous vote.

- E. Interlocal Agreement between Lincoln County and Lincoln County Power District No. 1 (Possible Action):** Dave Luttrell asked the planning department for this document when the Lincoln County Commission asked us to assist in stabilizing the tramway where it crosses highway 93 in Pioche. This document will protect the Power District and its customers from any liability associated with this project. Bob Rollins made a motion to approve the Interlocal Agreement. Ken Dixon seconded the motion. The motion passed by unanimous vote.
- F. Position description and wage range for an Assistant General Manager (Possible Action):** Dave Luttrell stated the Board requested a job description and wage range be drafted for an assistant general manager position. There was discussion regarding position duties, salary, organizational chart, education, length of experience, and intent of this position. Lee Mathews made a motion to adopt the Assistant General Manager duties with the addition of experience requirements similar to that for the General Manager position. Ken Dixon seconded the motion. The motion passed by unanimous vote.
- G. Appointment of committee to conduct a performance review of the General Manager (Possible Action):** Ed Wright discussed with the trustees different options regarding a performance review committee. Bob Rollins made a motion to appoint the President Ed Wright and Vice-President Lee Mathews to conduct a performance review of the General Manager. Ken Dixon seconded the motion. The motion passed by unanimous vote.
- H. Petition of Richard and Karen Katschke to included property within the boundaries of the district (Possible Action):** The District received a petition from Richard and Karen Katschke for their property to be included within the District boundaries. Ken Dixon made a motion to accept and approve the petition. Bob Rollins seconded the motion. The motion passed by unanimous vote.
- I. Authorization of the General Manager to terminate services of P.C Architects, Inc. if deemed necessary (Possible Action):** Dave Luttrell explained the Board retained Dennis Patten of P.C. Architects May 8, 2017. The General Manager is looking for authority to terminate these services if adequate progress towards completion of the design services is not demonstrated within the next thirty calendar days. Bob Rollins made a motion to authorize the General Manager to terminate services of P.C. Architects, Inc. if necessary. Ken Dixon seconded the motion. The motion passed by unanimous vote.
- J. Update on Scheduling and Trading Services with Arizona Electric Power Cooperative, Inc. Arizona Electric Power Cooperative, Inc. (AEPCO) (Discussion):** Dave Luttrell informed the Board that staff asked AEPCO to analyze the District's supplemental power needs for 2019 and prepare a hedging plan. Dave reviewed the hedging plan with the Board. An agreement to include planning and hedging is being prepared by AEPCO, and should be ready for approval in the June meeting. No action taken.

**K. General Manager's Report (Discussion):** Dave Luttrell discussed the following with the Board:

- Energy Choice meeting with AARP May 30-31. Working toward presenting to LC Commission, Caliente Public Utility, Alamo, and the Farm Bureau.
- Electric Charging Stations (EV) coming up in Coyote Springs and Alamo.
- NRECA youth tour this year is Rassmusen and Blood.
- ACES meeting in Arizona last week.
- Hoover rates will increase 1% effective October 1.
- AMI research continuing with a tour of Wells and Elko facilities.
- NVPERS training for Missy in Sparks.
- Ed Lubbers memorial service last week.

**L. Construction and Maintenance Manager's Report (Discussion):** John Condie discussed the following with the Board:

- Well #2 in CS is complete.
- Installed a leech system at building site.
- The Cleary building is nearly done.
- Grounded poles for the Meadow Valley line.
- Installed new services in Panaca and Beaver Dam.
- Upgraded a service in Panaca.

**M. Engineering and Operations Report (Discussion):** Kyle Donohue discussed the following with the Board:

OPERATIONS:

- Working on weed control.
- Performing substation inspections.
- Attended Schweitzer training.
- Installed voltage regulator in Tempiute.
- Making a break with OPD regarding network communications. Now working with Compunet.

ENGINEERING:

- Designing electric vehicle charging station in CS and Alamo.
- Malloy spring residents are asking for estimates on power.
- Viddler and LC Water wanting power estimate to Tule springs.
- MV line rebuild from Clay to LC Airport, and Prince to the double circuit.
- Lincoln County asked for service up to the Crestline dump.

**N. Financial Report. (Discussion):** Missy Cheeney absent. Dave Luttrell passed out March 2018 month end reports. The Board reviewed the reports.

**O. Director's Comments (Discussion):** Ed Wright passed out ACES agenda and discussed the meeting. He then asked to schedule time for the GM evaluation.

**P. Future agenda items (Discussion):** Dave Luttrell stated that the next agenda would advance the plan to hire an Assistant Manager.

**Q. Public Comment.** There were no public comments.

R. **Adjournment:** The meeting adjourned at 2:30 PM.

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Ed Wright, President

Attest:

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David Luttrell – Secretary