

**Lincoln County Power District No. 1
Pioche, Nevada**

The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD or District) was duly held in the office of the District at Caselton, Nevada on July 23, 2018 at 1:00 PM.

Notice of the meeting and agenda were posted at the following locations on July 17, 2018 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

President Ed Wright called the meeting to order at 1:00 PM.

The following were present: President Ed Wright, Vice President Lee Mathews, Board Members Bob Rollins, Ken Dixon, and Dylan Frehner, General Manager Dave Luttrell, Administrative Manager Melissa Cheeney, Engineering and Operations Manager Kyle Donohue, Lead Lineman Bruce Hale, Engineering Technician Kennen Lee, Clerk Louise Carlson, and Ken Maxwell from Alamo Power District (APD).

A. Conformance to the Nevada Open Meeting Law: Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

B. Public Comments: There were no public comments.

C. Minutes of Meeting Held on June 11, 2018 (Possible Action): Ken Dixon made a motion to approve the minutes as written. Bob Rollins seconded the motion. The motion passed by unanimous vote.

Ed Wright moved to take Agenda item E next.

E. Presentation on Utah Rural Electric Association (UREA) Youth Leadership Conference. (Possible Action): Dave Luttrell reviewed the District's participation in two different youth programs. The NRECA's Youth Tour in DC has been a success for several years. This was the first year the District participated in the Utah Rural Electric Association's (UREA) Youth Leadership Conference (YLC) at Snow College in Ephraim, Utah. Kennen Lee and his wife Kelsey served as the Power District's staff representatives and chaperones. Kennen summarized the UREA program and showed pictures taken at the camp. Dave stated that UREA has invited the Power District to send up to six students annually to YLC at an estimated incremental cost of \$350 per student. The Board discussed the cost of both youth programs, the benefit of the programs to Lincoln County students, and the cost of the program. No action taken at this time. Ed Wright requested the item be placed on the August Board meeting agenda.

Ed Wright moved to take Agenda item G next.

G. Construction and Maintenance Manager's Report. (Discussion): Dave Luttrell stated John Condie was on vacation and the report would be provided by Bruce Hale. Bruce Hale discussed the following with the Board:

- The Meadow Valley project currently behind the airport to Turner field is all but complete. Planned outage is scheduled that will affect Jim Wilkin only. Will start the next phase of the project below Caselton Camp.
- Only Cathedral Gorge effected by storm outage.
- Problem renting a water truck.

H. Engineering and Operations Report (Discussion): Kyle Donohue discussed the following with the Board:

- The recloser in Rainbow Canyon is now on SCADA.
- Proceeding with the effort to separate our SCADA network from Overton Power District (OPD).
- Submitting application today for the next Electric Vehicle Charging Station.
- Working on the design of the next phase of the Meadow Valley line project.

I. Financial Report (Discussion): Missy Cheeney passed out May 2018 month end reports. She informed the Board that the auditors were on site last week. Staff expects their report next week.

Ed Wright ruled to go to item F on the Agenda.

F. General Manager's Report (Discussion): Dave Luttrell discussed the following with the Board:

- AMI research is continuing.
- Working with CRC and ACES regarding different Hoover power layoff options for the months of March, April and May.
- NREA annual meeting is October 11 in Las Vegas at the Sunset Station.
- NREA Board meeting in Reno on August 15.
- NREA strategic planning meeting on November 27 in Las Vegas to begin planning for Hank James' retirement.
- Energy Choice campaign going well. The first billing insert will be included this month.
- Will attend the hearing on water right issues affecting Coyote Springs (CS) tomorrow. CS has already started preparing for a long-term shutdown of construction, but not the golf course.

Ed Wright ruled to take Agenda Item D next.

D. Bids for new Administration and Operations Buildings, PWN LI-2018-282

(Possible Action): Dave Luttrell informed the Board that the bid closing was set for July 17 at 10:00 a.m. at the offices of P.C. Architects in St. George, Utah. Five bids were received by the established deadline. The lowest bid was from Watts Construction at \$1,668,437.68. Their bid was significantly lower than the next lowest bid received. Dave reviewed all the bids received. The Board discussed various aspects of the bids and the bidding process including that the bid amounts were fixed fee and could not be increased unless a change order was issued, the low bidder's experience in Lincoln County, the advantages and disadvantages of awarding or delaying award of the contract, the advantages and disadvantages of re-designing the new buildings, the costs to bring the existing headquarters

into compliance with various laws and regulations, expected moving cost, and construction start and completion time. Ken Dixon made a motion to proceed and award the bid to Watts Construction at \$1,668,437.68. Dylan Frehner seconded the motion. The motion passed by unanimous vote.

Ed Wright ruled to go to Agenda Item J.

J. Director's Comments (Discussion): Ed Wright started a discussion regarding dates and times for future meetings. All members agreed to move the Board meetings to 8:00 AM on the first Tuesday of each month.

K. Future agenda items (Discussion): Dave Luttrell stated that the next agenda would include an action item regarding the Youth Conference, setting a date for a strategic planning meeting, and the Assistant Manager position.

L. Public Comment. There were no public comments.

M. Adjournment: The meeting adjourned at 2:30 PM.

Ed Wright, President

Attest:

David Luttrell – Secretary