

Lincoln County Power District No. 1

Pioche, Nevada

The regular meeting of the Board of Trustees of the Lincoln County Power District No. 1 (LCPD or District) was duly held in the office of the District at Caselton, Nevada on October 9, 2018 at 8:30 AM.

Notice of the meeting and agenda were posted at the following locations on October 3, 2018 in conformance with the Nevada Open Meeting Law: Lincoln County Courthouse, U.S. Post Office at Pioche, Lincoln County Telephone System Office, Lincoln County Power District Office, Panaca Market, and the U.S. Post Office at Panaca.

The agenda for this meeting is included at the end of these minutes for reference purposes and is a part of these minutes.

President Ed Wright called the meeting to order at 8:30 AM.

The following were present: President Ed Wright, Vice President Lee Mathews, Board Members Bob Rollins, Ken Dixon, and Richard Katschke, General Manager Dave Luttrell, Construction Manager John Condie, Manager of Engineering and Operations Kyle Donohue, Administrative Manager Melissa Cheeney, Clerk Louise Carlson.

A. Conformance to the Nevada Open Meeting Law: Dave Luttrell stated that the District had complied with the requirements of the Nevada Open Meeting Law.

B. Public Comments: There were no public comments.

C. Minutes of Meeting Held on September 11, 2018 (Possible Action): Ken Dixon made a motion to approve the minutes as written. Bob Rollins seconded the motion. The motion passed by unanimous vote.

D. Consideration of bids for materials for the planned 2019 contract for the rebuild of the Tortoise-Prince 69-kV transmission line for the structure 105-1 to 123-9 (Possible Action): Dave Luttrell informed the Board this item is actually planned for the 2019 capital budget that will be submitted to the Board for approval next month. Staff expects to start the bidding for the construction contract in early 2019 with the contract award anticipated in February 2019. To help reduce overall project costs, the District will furnish the materials for this project. Kyle Donohue showed on a map the forty miles of the Tortoise-Prince 69-kV transmission line (main line) left to rebuild, and the twenty-mile stretch targeted for replacement in this phase, which will include about 165 tangent structures. Staff is looking to purchase hardware, steel, and poles for this project. Regarding the hardware, only two bids

were received, Anixter at \$96,727.00 and Northern Power at \$77,584.21. Kyle Donohue informed the Board that while Northern Power looks lower, they did not bid all the material required. *Staff is recommending Anixter for \$96,727.00.* Regarding the steel, three bids came in for the steel cross arms and for the static line arms. They are \$129,788 from Continental Steel, \$155,900 from S&S Steel, and \$142,940 from St. George Steel. *Staff is recommending Continental Steel for \$129,788.00.* Finally regarding 340 poles, only two bids came in, \$590,474 from McFarland Cascade and \$758,888 from Bell Lumber & Poles. Kyle Donohue stated that with McFarland Cascade only half of the poles are available at this time. *Staff is recommending McFarland Cascade for \$590,474.00.* There was some discussion about when the rest would be ready, ductile iron poles and their cost and life cycle. Dave Luttrell advised the Board that there is not enough in the main line fund to cover the full 20 miles, but the general fund will cover the rest. Richard Katschke made a motion to approve all of staff recommendations on the bids for materials for the rebuild of this section of the Tortoise-Prince 69-kV transmission line. Bob Rollins seconded the motion. The motion passed by unanimous vote.

E. Consideration of bids for materials for next phase of Meadow Valley project involving removal of Clay Substation, conversion of associated services to 22-kV and rebuild of the Prince-Antelope 22-kV line in the Turner Ranch Road area

(Possible Action): Dave Luttrell explained this project was included in the 2018 capital budget. Crews plan to complete this during the winter season in order to lessen the impact to the irrigation customers. Kyle Donohue showed the Board where this line starts and ends, the completed area, and where this next planned phase is on a map. The two bids received are from McFarland Cascade for \$35,671 and Bell Lumber & Poles for \$39,421. Ken Dixon made a motion to award the bids for material on the next phase of Meadow Valley Project to McFarland Cascade for \$35,671.00. Richard Katschke seconded the motion. The motion passed by unanimous vote.

F. Consideration of bids for the backup generator and transfer switch for the new Administration and Operations buildings (Possible Action):

Dave Luttrell advised the Board that a diesel engine-generator and transfer switch is required for the new Administration and Operations buildings. This will provide backup power for SCADA, the servers, and communication support during outages. The two lowest bids out of the five received are Gen-Tech at \$33,630 and Cummins at \$35,435. There was some discussion about the different types of generators, different transfer switches, cost of parts and labor, and training. Lee Mathews made a motion to award the bid for the backup generator and transfer switch to Gen-Tech out of Las Vegas for \$33,630.00. Bob Rollins seconded the motion. The motion passed by unanimous vote.

G. Consideration of the draft strategic plan 2019 report (Possible Action):

Dave Luttrell stated that the strategic planning exercise has helped to set objectives and goals, and will ensure District resources are focused in those areas. There was some discussion regarding the questionnaire and employees responses versus Board members responses. Ken Dixon made a motion to approve the Strategic Plan 2019 Report. Richard Katschke seconded the motion. The motion passed by unanimous vote.

H. General Manager's report (Possible Action): Dave Luttrell discussed the following with the Board:

- The NREA annual meeting is this week.
- NV Energy and OPD are in negotiations regarding the Tri-Party Agreement.
- The CRC Executive Director is leaving.
- HQ Building is progressing with only a couple of change orders.
- Supplemental power purchases in September were about \$62,000.
- Missy Cheeney and Dave met with CRC regarding rate study.

I. Construction and Maintenance Manager's report (Discussion): John Condie discussed the following with the Board:

- Currently pulling fiber in Rachel for two more weeks with LCTS.
- Thursday found another insulator on fire, no outage caused.
- NREA meeting last week was good.
- Crews completed custom work last month for PPU, and Ben Long Construction.

J. Engineering and Operations report (Discussion): Kyle Donohue discussed the following with the Board:

- Separating LCPD network from OPD with the help of Compunet.
- Kennon met with high school juniors to talk about the youth programs we offer.
- Working in a phased approach on the AMI project.

K. Financial report (Discussion): Missy Cheeney passed out financial reports for the month ending August 2018. The Board reviewed the reports.

L. Director's comments: There was some discussion about ECI and the upcoming election.

M. Future agenda items: There were no items at this time.

N. Public Comment: There were no comments at this time.

O. Adjournment: Bob Rollins made a motion to adjourn the meeting. Ken Dixon seconded the motion. The meeting adjourned at 10:00 AM.

Ed Wright, President

Attest:

David Luttrell – Secretary